

## Host Responsibility Plan

New Zealand Distilled Spirits Limited

Prepared by Richard McIntosh, Director.

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### Objectives:

- to sell and supply alcohol safely, legally and responsibly.
- to minimise harm caused by excessive or inappropriate consumption of alcohol.

### Premises:

No customers will be served at 31 Harbour View Rd ("the premises"). No alcohol will be stored at the premises. Alcohol for sale will be transferred on the day of sale from the Customs Controlled Area to the premises for packaging and delivery to the customer.

### Sales:

Sales will only be made via our website [nzdistilledspirits.co.nz](http://nzdistilledspirits.co.nz). Visitors to the website will be able to view a copy of our licence. Our licence holder name, number and expiry date will be displayed on the front page of our website and at the bottom of every subsidiary page. A receipt containing this information will be issued to the customer upon completion of each sale.

### Age verification:

Users entering the website will need to tick a box to declare that they or the person they are buying for is 18 years old or over. Buyers will need to reconfirm their age before completing each purchase. No sale will be made if we suspect alcohol is being purchased by, or supplied to, any person under 18 years old.

### Promotions:

Cut-price or similar promotions will not be employed in the sale of alcohol.

### Delivery:

Whilst customers may purchase alcohol via the internet at any time of the day, any day of the year, we will ensure purchases are never delivered:

- at any time after 11pm on any day and before 6am on the next day.
- on Good Friday, Christmas Day, Easter Sunday or between 12.01am and 1pm on Anzac Day.

Our website will stipulate that deliveries of alcohol can only be accepted by a person over the age of 25. Delivery will not be made to any person who is intoxicated.

Records:

An incident log recording all notable events will be kept. This will be referred to in order to improve our practice and to train staff.

Staff Training Plan:

We will have, and periodically update, a staff training plan. This plan will assist us to:

- achieve the objectives of the Host Responsibility Plan.
- ensure our practice complies the Sale and Supply of Alcohol Act 2012.